



NAPIER
INTERMEDIATE
SCHOOL

Jull Street
Marewa
nis.school.nz



NAPIER INTERMEDIATE **NEW STUDENT GUIDE**

GROWING AND EMPOWERING LEARNERS

Nau mai, haere mai

Congratulations for choosing Napier Intermediate! We would like to extend a very warm welcome to you and your whānau to Napier Intermediate.

This booklet will give you some important information so that your transition to our school is as easy as possible.



School Map



NAPIER INTERMEDIATE SCHOOL

A day in the life of a Napier Intermediate student



Kahurangi is a current Y7 student in Room 1, Rata House, working with Miss McRae.

Kahurangi shares with you what a typical day is like for him at Napier Intermediate School.

- 8.15am I arrive at school and I put my bag away. I see all my friends and then I say hi to my awesome teacher. As soon as she says hi back it's a ring, ring, our school bell goes off. (Our school bell kinda sounds like a fire alarm.)
- 8.30am School is starting so we head outside to do our Karakia and do our notices for the day. When we finish we all head back to class. I sit down at my desk and our teacher tells us to get our math books out to learn about statistics. We do that for an hour and then we have brain food. (Brain food is having a little something to eat to keep us going.)
- 9.40am After brain food we have Mr. Primrose, (he releases our teacher.) With Mr Primrose we do poetry. We have fun reading and writing poems until morning break. That's the first block done.

- 10.30am When I go out for morning break, I usually go to the basketball court/turf and I play knockout or king of the court basketball. At intervals we have inter-class sports competitions so sometimes I play for my class in these.
- 11am When the bell rings we rush back to class to get our library books. We have Mrs. Davis for the library. Our class heads to the library and we get another book to issue or renew a book; there are a lot of interesting books. I find the library nice and peaceful. I didn't have a library at my old school so I love having a library to be in and relax. Sometimes I go to the library at intervals to play chess or read or play Jenga.
- 12 am After the library, we change into our P.E. gear so we are ready for P.E. which is a skills-based program. For our rotation in P.E. we are doing tennis, badminton, and table tennis until lunch, and..... that's the second block finished.
- 1pm We have lunch which is delivered to us every day and it changes daily, it is really nice.....usually. My lunchtime outside is basically the same as my morning tea; either basketball or talking with my friends for 20 minutes.
- 1.30pm After lunch we have Mrs Gardener and with Mrs Gardener we do sewing and weaving or carry on with our work from Miss McRae. Every other afternoon we have Miss. McRae and we do art or explore something we have chosen for our inquiry.
- 2.15pm It's the end of the school day. Tomorrow is a different day and a new day for more exciting learning. I leave the class, pick up my bike, and head for home.

A day in the life of a Napier Intermediate student

Amy Arlidge is a current Y7 student in Room 12, Rimu House. Miss Hayes is her teacher.

Amy shares with you what a typical day in her life at NIS school is like.

Hi! I´m Amy Arlidge,
and this is the day in the life of me!



8.20am I get up at 7 am and start my amazing day. Today isn't just a casual day, it's one of the best days of the week.... a THURSDAY!! Thursday is the best day because it's one of my P.E days!

8.30am I walk into school and run straight to class, I say good morning to my amazing teacher and ask her how she is, then I put my bag on the bag rack and start my day. We stand on the concrete to the side of Room 14 and Mrs Phillips, our House Leader, talks us through our day as a house and we say our Karakia.

8.40am - 9.40am Our first subject for the day is math. A handful of students in our school go to the science room to do extension math with Mrs Lynch and some kids go to the learning hub near the office. The rest of us stay back in class and do math with the teacher.

9.40am - 10.40am Literacy time is usually at this time, but on Thursday it is P.E. time. Right now in P.E. we are working on running for cross country but normally we play a game of Capture the flag or some other team-building game. Otherwise I either work on my reading or writing. Right now I am working on persuasive writing and planning a speech.

10.30am - 11am I then eat some morning tea, and then go out and hang with my friends or play Knock Out Football or an inter-class sport.

11am

If it's a Friday I head to Tech, where I learn Digi, Hard Materials, Art, Fabric, Science, or Music. Otherwise, my class silently reads for 15-20 minutes, then we do reading. Right now my class has been doing lots of reading rotations with our tables. We also do writing, which I really enjoy.

1pm -
1.30pm

Lunchtime! I eat my lunch in the classroom, the school lunch or sometimes I eat the school. I hang out with my friends.



1.30pm -
2.15pm

This is my last block of the day. I normally do some inquiry research, or do some art design projects. We are at in our learning program. If my class has been good we play a game of silent ball until the pack-up bell rings at 2:20.

2.15pm

End of day pack up, I pack away my gear into my bag and put the chairs away. We all make sure our room is tidy and the Chromebooks are plugged in to charge overnight.

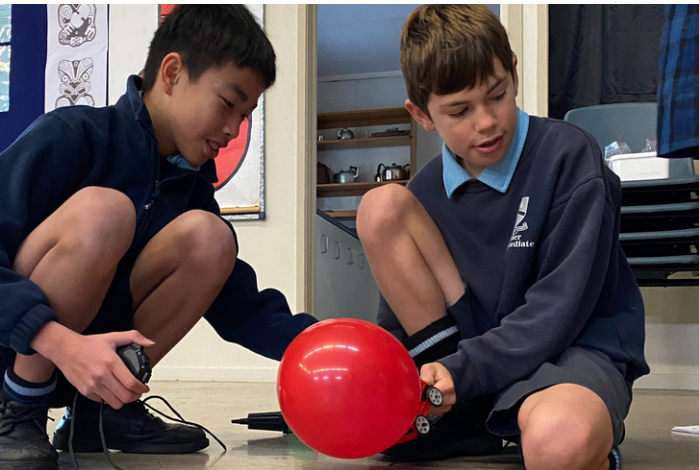
2.30pm

Then it's the end of school! Everyone comes out of school we all head home. On Wednesdays some people head to netball, on Mondays, some head to volleyball, on Thursdays Hockey and Basketball are played, on Fridays there is more Hockey, and Sundays Canoe Polo. There are a lot of sports at NIS.



Daily Timetable

Four out of the five school days, our daily timetable looks like below. On Wednesday, our timetable looks a little different. This is the day we run other learning opportunities such as: kapa haka, pasifika, rock band, jazz band, enviro, etc.



Block 1 8.30am - 10.30am

School starts at 8.30am where roll and notices are done. Followed by:

- 1 hour of Maths
- 1 hour of Literacy

Block 2 11am - 1pm

Classroom learning:

- PE
- Literacy/Project Based Learning/Library

Our tech programme runs during this time, and Wednesday school assemblies are at 12pm.



Block 3 1.30pm - 2.30pm

Continued classroom learning and other activities are run during this block, such as House sports, inquiry learning, teacher reading, science etc.

Starting School FAQs

What happens on the first day of school?

Whānau are invited to book online or through our school office, a time to meet with their child's classroom teacher. This is a great way to find where the classroom is and connect with the teacher. They are only 10 minutes long, and is a way for us to meet you and your child. It's an opportunity for us to learn more about your child.

Where can I purchase stationery?

Stationery packs are available for purchase from Office Products Depot at the beginning of the school year. A letter will be emailed in January to confirm the price of these packs. This price is approximately \$55.00 including headphones. Packs can be purchased without headphones. A stationery list is available from the office if needed.

My child would like to learn an instrument, does Napier Intermediate offer music tuition?

We have a variety of music tuition options available with itinerant teachers or with our very own music teacher Mr. McCaffrey.

In the enrolment pack, you will find a form for you to fill out. Fees are paid through the school office.

How do I sign my child up for sport?

There are multiple opportunities throughout the year for your child to get involved in sports. Your child will need to keep an eye on the notices and attend meetings to show their interest. At these meetings, they will be given information to be shared with you at home.

If you are able to support by either being a parent coach or manager, when your child comes home with the information, please contact the respective teacher.

How do I pay for fees?

You can do so through the school office and we take EFTPOS or cash. If you are wishing to do online banking or set up an automatic payment, come to the office and see Sheryl Hind to get a form.

What if my child needs to take medication at school?

We can help with that. See Kerri Burgess in the office to fill out a form. The medication will be kept in the office and administered by our office staff. If your child has a serious illness, allergies, etc. include this in your child's enrolment form.

Starting School FAQs

Can my child bring their cell phone to school?

Of course they can! All cell phones are handed into their teacher who will place it into a box that is kept in the office for the day. At the end of the day, they are given back to the children.

If your child has to leave school at anytime, they can ask the office staff to get their cell phone from their class' box.

Can my child bring their bike or scooter to school?

Definitely! They will be given a bike and scooter contract to sign as part of bringing their bike or scooter to NIS. When they get through the school gates, they walk their bike or scooter to the bike and scooter cage located next to the turf which is locked in the morning and unlocked at the end of the day. Unfortunately we do not have the means to keep skateboards safe therefore, no skateboards are to be brought to school.

If your child has to leave during the day, our caretaker will get it out for them.

Is there a bus my child can catch from school?

Absolutely! When you fill out your child's enrolment form, you can indicate they are needing to catch the bus to and from school. A contract will come home for you and your child to read and sign. The public bus is not managed by the school.

Will my child get a school lunch provided?

They sure will! Our provider drops off lunches every day for all students. When filling out your child's enrolment form, there is one for school lunches where you can indicate if they wish to participate or not and if they have any dietary needs.

Can my child bring their own device to NIS?

At NIS our network supports Chromebook. Unfortunately, Windows or Apple devices are not supported by our network. Throughout the year we learn about digital safety. For those who don't have their own Chromebook, the school has a device that will be issued to your child to use at school. As part of the enrolment, an ICT agreement is to be read and signed by your child and you.

Uniform FAQs

Where can I purchase the school uniform?

The school uniform can be purchased online through nzuniforms.com, click on "find your school or club" and enter Napier Intermediate School.

In January we hold a second hand uniform sale, where the uniform can be purchased from as well. In term 1 and 4, the children are required to wear a navy blue bucket hat as part of our sun safety.

Is there a dress code for my child?

Yes there is. All information about dress code and uniform can be found on the school website. If you are unsure about dress code or the uniform, this is a good place to start and if you still have questions, please call the office.

What happens if my child loses their uniform? Is there a lost property?

Absolutely! The office returns any named uniform to students. There is a lost property area outside the hall for parents and students to check.

It is important that you name all your child's clothing as this ensures it finds its way back to them when it's lost. Unnamed uniform makes it harder to identify it's owner!

Bullying FAQ

What do you do about bullying?

We are a Positive Behaviour 4 Learning (PB4L) school. As a staff, we are committed to eliminating bullying as much as we possibly can. In the first instance, making contact with your child's teacher is the first step.

- Encourage all students to report incidents to the classroom teacher or teacher on duty
- Reported incidents are taken seriously and followed up
- Anti-bullying is part of our 'Social Skills' programme
- Anonymous bullying surveys are conducted each term
- Use of outside agencies for those who need additional support
- Support is given to those identified as being 'bullied'
- Refer to a SWIS worker, where needed
- Ensure all parents/whānau are aware of our commitment to eliminating bullying

We go to great lengths to note and reward students for showing consideration for their peers, respecting others, playing well together, displaying resilience, and showing good sportsmanship. Overall, this is a very positive school.

Learning FAQs

How do you organise Maths and Literacy classes?

This varies from topic to topic. During the year students experience ability-based groupings, social groupings and a variety of groupings within the home class.

We do offer extension Maths. Children are identified as very capable students by their teachers.

What extension does the school provide for my capable and talented child?

Every classroom teacher is required to provide a differentiated programme i.e. to recognise and cater for a range of learning abilities, styles and rates of progress.

This approach to curriculum delivery applies to all subject areas and learning activities.

What if my child needs learning support?

We have a dedicated teacher for learning support. A 'support register' is kept and regularly updated to ensure no child is overlooked. We work closely with outside agencies. Most importantly, we welcome and seek out support and expertise from GROUP SPECIAL EDUCATION, the branch of the Ministry of Education providing Special Education services to schools.

How do I know what learning is happening in my child's classroom?

Each week, your child's teacher will send a weekly communication. This weekly communication gives an outline of the happenings and learning for that week. You will also receive community notices if you have the HERO app. Using HERO you can also see your child's learning goals and examples of good work.

Does NIS have an electronic portfolio so I can see my child's progress and learning?

We sure do! The platform we use for our electronic portfolio is HERO. We have spent much of 2022/2023 as a school learning how to use HERO as staff and students.

Here the students are able to share evidence of their learning, and you and your child's teacher can comment on it. This is downloadable in the Google Play Store or Apple App Store.

Organisation FAQs

How do you make up the classes?

Y6 students are asked to identify friends they would like to have in their class. Transition days are held in term 4 with the Y6s attending NIS to help them to become familiar with our school. Current Y7 leaders are part of this day, so that the new Y7 students will recognise some of the Y8 students.

What form will the classes take?

Straight Year level classes. Support and extension programs are ability based, and organised irrespective of class classification. Whatever class your child is in, the programme of learning they will receive will be targeted to their learning needs.

Do I have a choice to which teacher my child has next year?

As Principal, I am always interested to hear from parents about their wishes. As far as possible, we take into consideration parent/whānau requests. We are fortunate to have a high number of excellent and very experienced classroom teachers committed to meeting individual student needs.

What will be the teacher:student ratio for 2024?

We expect the class size to be 28-30. We have 14 homeroom classes within four houses. We know that our programmes cater well for students in this middle school development range. We continue to have an emphasis on: school values the 4Rs and growing and empowering successful life long learners.



Communication FAQs ---

Is there a school app?

We use HERO. This is available to download in the Google Play Store and the Apple App Store. Once downloaded, allow notifications, and find Napier Intermediate.

Do you have a school Facebook page?

We sure do! You can check it out right now. Open up Facebook app on your phone and search Napier Intermediate School. It's a great place to see what events have been happening at school. Your child's class will also have a Facebook page.

How do I find out what is happening in the school e.g. practices, events, etc?

Check on HERO - the events calendar and the notices! Each week there is an outline put out of what is happening in the school. If there is a change or update, you will be notified through the community notices. You have to get your HERO notifications sent to your email or your cell phone.

Make sure you have the notifications turned on so you will get the alert!

What happens if my child is sick?

If your child is sick, go to the HERO app and fill in the absentee form or give the school office a call on 835 6013 and leave a message with your child's full name, room number, and reason for their absence.

What happens if my details change?

Give the office a call on 835 6013 or send your child's teacher an email to get them updated. Having up-to-date details ensures we are able to make contact with you quickly, especially in an emergency!

How do I contact my child's teacher?

The best way to contact your child's teacher is via email. You can also call the office on 835 6013 to leave a message for your child's classroom teacher to call or email you. Having up to date information will ensure teachers are able to make contact with you.

Making an appointment with the Principal

Call the office on 835 6013 and ask to speak to Sheryl Hind to make an appointment. If you are wanting an appointment with one of the Deputy Principals, you can also call the office to book an appointment.

Communication FAQs ---

What happens if my child needs to leave during the day for an appointment?

Please call the office to let them know your child's name, room, and what time you will be picking them up, this will allow us to get your child over to the office for you to meet them there.

All children picked up during the school day must be signed out through the school office.

What do I do if I miss a call from the school?

We always leave a message! Check your messages and it'll say who is trying to get in contact with you. As our system doesn't say exactly who is contacting you, the best approach is to listen to your messages first.

What do I do if I ?

What do I do if I miss to contact my child urgently.

Our system is only set up to be able to send out a text for those students who are marked as absent. Your reply to the absent text is received however, we are unable to respond to your text message.





To set your password and log into Hero for the first time:

1. Download the Hero by LINC-ED app from the app store

Note: use the keywords Hero LINC-ED when searching for the app

2. Enter your school email address and click **NEXT**.

Sign In
With your Hero Account

Email *
herostudent@linc-ed.com

NEXT >

GOOGLE

3. Click **NEW USER**

Sign In
With your Hero Account

Email *
herostudent@linc-ed.com

Password *
.....

SUBMIT -]

SIGN IN AS A DIFFERENT USER

NEW USER? FORGOT PASSWORD?

GOOGLE

4. Enter your school email address and click **SUBMIT**

Reset password

Either a new user or forgot your password? Type in your email address in the form below to set or reset your password.

Email *
herostudent@linc-ed.com

SUBMIT >

RETURN TO SIGN IN

Email sent

We've sent you an email containing a link that will allow you to reset your password. Once you receive the email follow the instructions to change your password.

RETURN TO SIGN IN

6. Open your email inbox and click on the Hero Password Reset email

Unread

Hero **Reset your Hero password** - View this email in yo...

If you do not receive a Hero Password Reset email, check your spam folder.

7. Click **Reset your password**

Reset your password

To change your password click on the following link.

Reset your password

Update your password

Password*
.....

Confirm password*
.....

SUBMIT >

RETURN TO SIGN IN

8. Enter a secure password (8 or more characters), verify this password then click **SUBMIT**. Hero automatically.



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KA KITE ANO

We look forward to working with you and your whānau at Napier Intermediate School.

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